NORTH CAROLINA
Local Health Department Accreditation

Summary of Changes to HDSAI Interpretation Document

Updates effective January 1, 2022

January 1, 2022 Release

The HDSAI Interpretation Document 2022 was originally released on April 22, 2021. On January 1, 2022, the NCLHDA program released an updated version with a few grammatical and formatting adjustments, including:

- Minor clarifications were made to the language in the Activity information template (page 28).
- Inconsistencies were corrected in the crosswalk tables (pages 32-35) and the listing of crosswalks under some activities.

April 22, 2021 Release

Note: Please see the actual documents for the complete information. Due to the quantity of changes in HDSAI Interpretation Document version 7.0, this summary of changes outlines general types of changes.

The introduction language was reorganized and rewritten. This summary of changes captures edits to the activity interpretation section of the HDSAI Interpretation Document.

Activity	Topic of Activity Title	Description of Change
1.1	Community Health Assessment	**Documentation change**: Adjusted so just one piece of documentation is required Added clarifying context to interpretation intent
1.2	State of the County's Health Report	Added clarifying context to interpretation intent and guidance
1.3	CHA and SOTCH Dissemination	**Documentation change**: B and D now require one method directed to the general population rather than two Added clarifying context to interpretation intent and guidance
2.1	Vital Records	**Documentation change**: Updated documentation requirements replacing former documentation requirement Re-wrote guidance to reflect new documentation requirements
2.3	Communicable Disease Reporting	Added context to interpretation intent to connect the activity to efforts to advance health equity

Activity	Topic of Activity Title	Description of Change
2.4	Reportable Event Surveillance	**Documentation change**: Adjusted documentation A and C to read "since the previous site visit" rather than "for each year since the previous site visit;" clarified language in documentation C Added clarifying context to interpretation guidance Changed language to replace "presentation" with "report" in Additional Guidance for Consolidated Human Services Agencies to better match activity language
3.1	Health-Related Data Expertise	**Documentation change:** Removed the "since the previous site visit" requirement for evidence Added context to interpretation intent to connect the activity to efforts to advance health equity Condensed interpretation guidance Added context to interpretation guidance regarding what is adequate to meet expertise/training requirements
3.2	Data System Evaluation	**Documentation change:** (A) Added a policy/procedure requirement and (B) combined evidence of evaluation and updates into one piece of documentation Updated guidance to reflect new documentation requirements
4.1	Community Surveillance System	Added clarifying context to interpretation intent and guidance
4.2	Environmental Health Risks	**Documentation change:** removed "including evidence of notification and actions taken as required by General Statute" language from documentation requirement Added context to interpretation intent to connect the activity to efforts to advance health equity Added context to guidance to match updated documentation requirements and allow additional options for individual or summary reports
4.3	Epidemiologist Expertise	Added context to interpretation guidance that agencies are expected to need epidemiologist consultation throughout a four-year period
5.1	24/7 Reporting System	**Documentation edits:** (A) updated language to reflect "all hazards emergency response plan" language and (C) added "in accordance with agency policy" Added clarifying context to interpretation intent and guidance

Activity	Topic of Activity Title	Description of Change
5.2	Health Alerts to Medical Community	**Documentation edits:** (C) added clarification for "multiple communication methods in accordance with agency policy" Added clarifying context to interpretation guidance
5.3	Health Alerts to News Media	**Documentation edits:** (C) added clarification for "provided to the news media in accordance with agency plan" Added clarifying context to interpretation intent and guidance
6.1	LEPC Participation	Added clarifying context to interpretation intent
6.2	County Emergency Operations Plan	Shortened the guidance language for clarity
6.3	Regional Exercises/Activities	Added clarifying context to interpretation intent
7.1	Epidemiological Case Investigation Protocols	**Documentation change:** Reduced to just one documentation requirement Updated guidance to reflect new documentation requirements
7.2	Outbreak Investigations	**Documentation edits:** add clarification for "providing evidence of an outbreak investigation training exercise" Added clarifying context to interpretation intent and guidance Added context to interpretation intent to connect the activity to efforts to advance health equity
7.3	Environmental Health Complaints/Referrals	**Documentation changes:** Reduced documentation requirements from 3 to 2, added context, and reordered documentation requirements Updated guidance to reflect new documentation requirements
7.4	All Hazards Emergency Response Plan	**Documentation edits**: (A) updated language to reflect "all hazards emergency response plan" language and (C) added "since the previous site visit" and "in accordance with agency policy" Added context to interpretation intent to connect the activity to efforts to advance health equity Updated and shortened the guidance language for clarity
7.5	Local Emergency Manager Communication	**Documentation changes:** Added "for each year since the previous site visit" Added clarifying context to interpretation intent and guidance

Activity	Topic of Activity Title	Description of Change
7.6	Response Plan Testing	**Documentation edits**: Clarified text to read "or real world execution" and updated language to reflect "all hazards emergency response plan" language Added clarifying context to interpretation intent and guidance
7.7	Epi Team	Added clarifying context to interpretation guidance
8.x	Laboratory Services	Updated all 8.x activity interpretation language to refer to protocols rather than policies and procedures
8.1	Laboratory Samples	**Documentation changes:** Updated from "policies and procedures" to either a protocol or a letter from the state Updated guidance to reflect new documentation options
8.2	Laboratory Compliance	**Documentation changes**: Added an option to submit a letter from the state Updated guidance to reflect new documentation options
8.3	Access to Laboratory Services	Added clarifying context that a letter from the state is not sufficient for this activity
8.4	Laboratory Services for Problems/ Hazards/ Emergencies	**Documentation changes**: Added an option to submit a letter from the state Shortened the interpretation intent language for clarity Updated interpretation guidance for clarity and to reflect new documentation options
9.1	Current Health Issue Communication	**Documentation changes**: Changed requirements for "since the previous site visit, two examples" rather than "for each year since the previous site visit;" added "data and information" Added clarifying context to interpretation intent and guidance
9.2	Public Community Data Access	**Documentation changes:** Changed language of documentation C to specify what was meant by evidence Added context to interpretation intent to connect the activity to efforts to advance health equity Updated interpretation guidance for clarity and to reflect new documentation options

Activity	Topic of Activity Title	Description of Change
9.3	Availability and Location of Health Data in Public Domain	**Documentation changes:** Added "or social media page" and "in public domain" to documentation requirement Added clarifying context to interpretation intent and guidance
9.4	Requests for Information	**Documentation changes:** Added clarifying text to documentation A and B Added clarifying context to interpretation guidance
9.5	Departmental Change Communication	**Documentation changes**: Changed documentation requirements to a policy/procedure requirement (A) and evidence of policy implementation (B) Updated interpretation guidance for clarity and to reflect new documentation options
9.6	Cultural and Linguistic Character Reflected	**Documentation edit**: Added clarifying language to documentation requirement B Added context to interpretation intent to connect the activity to efforts to advance health equity
10.1	Health Promotion/Disease Prevention for General Public	**Documentation edit**: Adjusted text to read "planning/development" for consistency across activity interpretation Added clarifying context to interpretation intent and guidance
10.2	Health Promotion/ Disease Prevention to At-Risk Groups	**Documentation edit**: Adjusted text to read "planning/development" for consistency across activity interpretation Added context to interpretation intent to connect the activity to efforts to advance health equity Adjusted interpretation guidance for clarity
10.3	Evidence-Based Promotion and Prevention Strategies	Added context to interpretation intent to connect the activity to efforts to advance health equity Adjusted interpretation guidance for clarity
10.4	Community Support for Evidence Based Strategies	Added context to interpretation intent to connect the activity to efforts to advance health equity Adjusted interpretation guidance for clarity
11.1	Collaboration to Identify Health Issues and Needs	**Documentation change**: Added "since the previous site visit" to documentation B

Activity	Topic of Activity Title	Description of Change
11.2	Community Member Involvement in Priority Setting and Outcome Goals	Added context to interpretation intent to connect the activity to efforts to advance health equity Adjusted interpretation guidance for clarity
12.1	Collaboration to Identify Strategies	**Documentation change**: Added "since the previous site visit" to documentation B Added context to interpretation intent to connect the activity to efforts to advance health equity Adjusted interpretation intent and guidance for clarity
12.2	Collaboration to Assess Resource Needs	**Documentation change**: Created two documentation requirements – list of participants (A) and evidence of active participation (B) Added context to interpretation intent to connect the activity to efforts to advance health equity Adjusted interpretation intent and guidance for clarity Updated interpretation guidance to reflect new documentation requirements
12.3	Collaboration to Implement Population-Based Programs	**Documentation change**: Created two documentation requirements – list of participants (A) and evidence of active participation (B) Adjusted interpretation intent and guidance for clarity Updated interpretation guidance to reflect new documentation requirements
13.1	Community Contact Awareness of Public Health	**Documentation changes**: Changed requirement to one new community partner or contact rather than two Updated interpretation guidance for clarity and to reflect new documentation requirements
14.1	Informing Officials of Public Health Needs	**Documentation changes**: Added clarification and removed the requirement for two different public health needs Adjusted interpretation guidance for clarity
14.2	Supporting Policymakers in Priorities and Programs	Adjusted interpretation intent and guidance for clarity

Activity	Topic of Activity Title	Description of Change
14.3	Evaluation of Need for Additional Rules/Ordinances	Adjusted interpretation intent and guidance for clarity
14.4	Development/ Presentation of New/Amended Rules/Ordinances	**Documentation edit**: Added "since the previous site visit" to clarify the timeframe in documentation C
15.1	Agency Strategic Plan	**Documentation changes**: Added the option to use other local health status data for documentation B; reworded documentation C language to "for each year since the previous site visit" for consistency throughout documentation requirements Adjusted interpretation guidance for clarity
15.2	Program Policies & Procedures	**Documentation changes**: Changed requirements to two examples rather than three Adjusted interpretation intent and guidance for clarity
15.3	Policy Review & Revision	**Documentation edits**: Adjusted documentation language for clarity Adjusted interpretation intent and guidance for clarity
15.5	Staff Orientation on Policies & Procedures	**Documentation changes**: Adjusted required documentation D and E to emphasize the training component of the requirements Updated interpretation guidance for clarity and to reflect new documentation requirements
15.6	Accessibility of Policies & Procedures	**Documentation changes**: Added detail in both documentation requirements (A and B) that these are related to program policies and procedures and (B) added "since the previous site visit" and "in accordance with agency policy" Updated interpretation guidance for clarity and to reflect new documentation requirements
16.1	Ongoing Public Health Law Training	Updated interpretation guidance for clarity
16.2	New Staff Orientation on Laws & Rules	Updated interpretation guidance for clarity

Activity	Topic of Activity Title	Description of Change
16.3	Environmental Health Legal Training	**Documentation changes**: Updated documentation C to require a policy rather than general evidence Updated interpretation guidance for clarity and to reflect new documentation requirements
17.1	Environmental Health State Program Review	**Documentation changes**: Removed required documentation C Updated interpretation guidance for clarity and to reflect new documentation requirements
17.2	Environmental Health Local Program Review	**Documentation edits**: Added "any and all" language to documentation B and "ever been" to documentation to clarify
17.3	Communicable Disease Legal Compliance	**Documentation changes**: Removed "annual" and "arrest orders" and added "communicable disease" and "Including" language Updated interpretation guidance for clarity and to reflect new documentation requirements
18.1	Legal Enforcement Policies & Procedures	Updated interpretation guidance for clarity
18.2	Legal Enforcement Actions	**Documentation changes**: Changed requirement to two examples of enforcement actions rather than three Updated interpretation guidance for clarity and to reflect new documentation requirements
18.3	Legal Complaint Policies and Procedures	Updated interpretation guidance for clarity
18.4	Addressing of Legal Complaints	**Documentation changes**: Changed requirement to two complaint report reviews rather than three Updated interpretation intent and guidance for clarity
19.1	At-risk Population Access	**Documentation changes**: Changed documentation A to focus on identification of groups at risk in the CHA process; collapsed what was previously documentation requirements B and C into one requirement (B); added "since the previous site visit" to documentation C Updated interpretation intent and guidance for clarity Updated interpretation guidance to reflect new documentation requirements

Activity	Topic of Activity Title	Description of Change
19.2	Linguistic & Cultural Representation	**Documentation edits**: Added clarifying language of "historically and/or culturally representative" to the documentation text Updated interpretation intent and guidance for clarity Suggested the use of interpretation services when necessary
20.1	Health Services Collaboration	Updated interpretation guidance for clarity
20.2	Collaboration on Barriers to Care	**Documentation changes**: Removed the requirement of "at least two" collaborations Updated interpretation guidance for clarity and to reflect new documentation requirements
21.1	Community Resource List	**Documentation edits**: Added clarifying language of "community resources" (A-C); added "in accordance with agency policy (C) Updated interpretation guidance for clarity
21.2	Agency Information	**Documentation changes**: Removed the requirement for three examples and added "dissemination of" to clarify Updated interpretation guidance for clarity and to reflect new documentation requirements
21.3	Use of Programs & Services	**Documentation changes**: Removed policies from documentation A; updated language and removed the requirement of two examples in documentation B Added context to interpretation intent to connect the activity to efforts to advance health equity Updated interpretation guidance for clarity and to reflect new documentation requirements
21.4	Community Health Advocates	Updated interpretation intent and guidance for clarity
22.1	Community Health Improvement Plans	Updated interpretation guidance for clarity
22.2	Health Services State Program Review	**Documentation changes**: Deleted documentation C Updated interpretation guidance for clarity and to reflect new documentation requirements

Activity	Topic of Activity Title	Description of Change
22.3	Health Services Local Program Review	**Documentation changes**: Deleted documentation C Updated interpretation guidance to reflect new documentation requirements
23.1	Qualified Health Director	**Documentation changes**: Added specifications for health directors hired before or after 2004 Updated interpretation guidance for clarity and to reflect new documentation requirements
23.2	Certified & Licensed Staff	Updated interpretation guidance for clarity
23.3	Qualified Medical Director	Updated interpretation guidance for clarity
24.1	Staff Training Access Policies	**Documentation changes**: Specified the type of policy required (A) and deleted documentation B Updated interpretation guidance for clarity and to reflect new documentation requirements
24.2	Staff Development Plan	**Documentation changes**: Added "current" to documentation A; removed the requirement of evidence of plan implementation Updated interpretation guidance for clarity and to reflect new documentation requirements
24.3	Staff Orientation & Continuing Education	Updated interpretation guidance for clarity
25.1	Academic Training Opportunities	Updated interpretation intent and guidance for clarity
25.2	Academic Research & Evaluation of Programs	Updated interpretation guidance for clarity
26.1	Non-discrimination Policy	**Documentation changes**: Added "non-discrimination" to specify all documentation requirements (A-C); added "training of staff on non-discrimination policy and its application within the agency" for documentation C Updated interpretation intent and guidance for clarity

Activity	Topic of Activity Title	Description of Change
26.2	Management Team Recruitment and Retention Policy	**Documentation changes**: Added "current" and deleted "which supports the non-discrimination policy" in documentation A Updated interpretation guidance for clarity and to reflect new documentation requirements
26.3	Cultural Sensitivity & Competency Training	**Documentation changes**: Added a second option to fulfil documentation A with a policy on cultural humility Updated interpretation intent and guidance for clarity and to reflect new documentation options
27.1	Customer & Community Satisfaction	**Documentation changes**: (A) changed "seeking" to "assessing and added "with agency services; (B) combined what was previously documentation B and C into one requirement of "Evidence of assessment of consumer and community satisfaction in accordance with agency policy" Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
27.2	Satisfaction Data Evaluation and Implementation	Updated interpretation intent and guidance for clarity
27.3	Quality Assurance & Improvement	**Documentation changes**: Combined what was previously documentation A and B into "current agency Continuous Quality Improvement (CQI) plan;" adjusted documentation C to show two examples of plan implementation Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
28.1	Program Effectiveness Review	**Documentation changes**: Replaced the previous two documentation requirements with "since the previous site visit, evidence of review evaluating the potential effectiveness of programs" Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
29.1	Ethical Research by Host Research Organization	**Documentation edits**: For documentation B, reworded the order of "since the previous site visit" and rephrased to "in accordance with agency policy" documentation B to match consistency throughout interpretation document Updated interpretation guidance for clarity and to reflect documentation language

Activity	Topic of Activity Title	Description of Change
29.2	Ethical Research by Agency	**Documentation edits**: For documentation B, reworded the order of "since the previous site visit" and rephrased to "in accordance with agency policy" documentation B to match consistency throughout interpretation document Updated interpretation intent and guidance for clarity and to reflect documentation language
30.1	Clean, Safe & Secure Facilities	**Documentation changes**: Replaced previous documentation of site visit observation with a policy/procedure on assurance of cleanliness, safety, and security of facility (A) and since the previous site visit, evidence of assurance of cleanliness, safety, and security of facility in accordance with policy (B) Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
30.2	Accessible Facilities	**Documentation changes**: Removed site visitor observation; changed documentation B to "within the past 24 months, evidence of a completed accessibility assessment and documented plan for addressing any found issues" and documentation C to "since the previous site visit, evidence of agency improvement efforts in accessibility to persons with physical disabilities or with limited English proficiency" Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
30.3	Client Privacy Protections	**Documentation changes**: Removed site visitor observation; changed documentation B to "since the previous site visit, evidence of rooms/areas configured in a way that protects client privacy in accordance with policy" Updated interpretation guidance for clarity and to reflect new documentation requirements
30.4	Private & Secure Medical Records	**Documentation changes**: Removed site visitor observation; changed both documentation requirements, now requiring (A) up-to-date electronic record risk analysis/assessment and quality improvement plan and (B) since the previous site visit, evidence of implementation of electronic record risk analysis/assessment and quality improvement plan Updated interpretation intent and guidance for clarity and to reflect new documentation requirements

Activity	Topic of Activity Title	Description of Change
30.5	OSHA Regulation Compliance	**Documentation changes**: Replaced "indicating utilization of policies" with "of compliance with OSHA regulations in accordance with agency policy" in documentation B Updated interpretation guidance for clarity
30.6	Cleaning/Disinfection/ Maintenance of Equipment	**Documentation changes**: Removed site visitor observation; deleted the requirement for training records (formerly documentation B) Updated interpretation guidance for clarity and to reflect new documentation requirements
30.7	Infection Control Policies	**Documentation changes**: Deleted the requirement for two examples and replaced "law" with "required by law in providing clinical services in accordance with agency policy" in documentation B Updated interpretation guidance for clarity and to reflect new documentation requirements
30.8	Hours of Operation	**Documentation changes**: Added "since the previous site visit" to documentation B Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
30.9	Tobacco-Free Facility	**Documentation changes**: Removed site visitor observation; changed the activity required documentation to (A) tobacco-free facilities policy and (B) since the previous site visit, evidence of efforts (including signage and promotion of cessation resources) to prohibit the use of tobacco in agency facilities and in accordance with agency policy Updated interpretation guidance for clarity and to reflect new documentation requirements
30.10	Tobacco-Free Grounds	**Documentation changes**: Replaced "evidence that the agency may prohibit the use" with "tobacco-free facilities policy which includes reference to prohibition" in documentation A Updated interpretation guidance for clarity and to reflect new documentation requirements

Activity	Topic of Activity Title	Description of Change
31.1	Administrative Policies & Procedures	**Documentation changes**: Replaced site visitor observation of accessibility of policies and procedures with "since the previous site visit, evidence of accessibility of administrative policies and procedures" Updated interpretation guidance for clarity and to reflect new documentation requirements
31.2	Organizational Chart	Deleted "Policy may define how often the o-chart is updated. At the least, handwritten changes can be written on the o-chart until the document is updated" from documentation guidance
31.3	Disciplinary/Grievance/ Harassment Policy	Deleted "Employees should be aware of the policies and how they apply to their position, behavior or actions. Copies of the policies should be accessible by all employees" from documentation guidance
31.4	Position Descriptions	Updated interpretation guidance for clarity
31.5	Performance Appraisal System	Updated interpretation guidance for clarity
31.6	Equipment Inventory & Replacement Plan	**Documentation changes**: (A) added "of equipment" and (B) added "current/updated replacement" Updated interpretation guidance for clarity and to reflect new documentation requirements
32.1	Data Exchange	Delete CSDW from example list in interpretation guidance
32.2	Management Information System	**Documentation changes**: (B) remove the requirement for two examples and clarify that the evidence is of "how staff have been trained on management information systems in accordance with agency policy;" remove the option to submit a signed statement (formerly documentation C) Updated interpretation guidance for clarity and to reflect new documentation requirements
32.3	Computing Policy	**Documentation edits**: specified that the required policy is "on use of computer equipment, email and Internet" Updated interpretation guidance for clarity

Activity	Topic of Activity Title	Description of Change
32.4	Management Information System Security	**Documentation changes**: (A) changed language to "agency cyber-security policies/procedures and quality improvement plan" and (B) removed site visitor observation and changed language to "since the previous site visit, evidence of implementation of agency cyber-security quality improvement plan" Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
33.2	Approved Budget	**Documentation edits**: Replaced "it" with "the current budget" in documentation B Removed "present it on site" from the interpretation guidance
33.3	Accounting Principles Compliance	**Documentation edits**: Corrected word order in documentation B to read "if the audit had" Updated interpretation guidance for clarity
33.4	Financial Checks & Balances	**Documentation edits**: Specified that the required policies must be "policies that assure segregation of financial management duties and accountability of funds" Updated interpretation guidance for clarity
33.5	Cost of Services in Setting Fees	**Documentation changes**: Removed what was previously documentation B which required BOH or advisory committee on health minutes; Switched the order of the documentation requirements for clarity Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
33.6	Financial Reports	**Documentation changes**: Reduced the number of financial reports to two rather than three (A) Updated interpretation guidance for clarity and to reflect new documentation requirements
33.7	Financial Risk Management System	**Documentation edit**: Specified that the evidence of implementation is "of the financial management system in accordance with agency policy"
34.1	BOH Operating Procedures	Updated interpretation guidance for clarity
34.2	BOH Access to Legal Counsel	Updated interpretation guidance for clarity

Activity	Topic of Activity Title	Description of Change
34.3	BOH Procedures for Adopting Rules/Ordinances	Updated interpretation guidance for clarity
36.1	BOH Handbook	**Documentation changes**: Deleted "developed or" from the documentation requirement Updated interpretation guidance for clarity
36.2	BOH New Member Training	Updated interpretation guidance for clarity
36.3	BOH On-going Member Training	Updated interpretation guidance for clarity
37.1	BOH Assurance of Qualified Health Director	**Documentation changes**: Added specifications for health directors hired before or after 2004 Updated interpretation guidance for clarity and to reflect new documentation requirements
37.2	BOH Administrative Policy Approval	Updated interpretation guidance for clarity
37.4	BOH Signed Health Director Position Description	Updated interpretation intent and guidance for clarity
37.5	BOH Signed Health Director Performance Review	Updated interpretation guidance for clarity
37.6	BOH Approval of Staff Workforce Policies	Updated interpretation guidance for clarity
38.1	BOH Review of Community Health Reports	Updated interpretation guidance for clarity

Activity	Topic of Activity Title	Description of Change
38.2	BOH Review of Health Data & Citizen Input	**Documentation changes**: Deleted requirement for BOH or advisory committee on health to review SOTCH reports (formerly documentation A); added "and citizen input" to the documentation requirement Updated interpretation intent and guidance for clarity and to reflect new documentation requirements Removed SOTCH language throughout the interpretation and additional guidance sections
38.3	BOH Assurance of Community Collaboration for Improvement	**Documentation changes**: Replaced the previous two documentation requirements with one which requires "since the previous site visit, evidence that the BOH/advisory committee on health assured public participation in community health improvement" Updated interpretation intent and guidance for clarity and to reflect new documentation requirements
39.2	BOH Review of Fiscal Reports	Updated interpretation guidance for clarity
39.3	BOH Approval of Fees	Added "unless approval of the budget explicitly includes fee approval concurrently" to the end of the interpretation guidance
39.4	BOH Support of Programs and Processes	Updated interpretation intent and guidance for clarity
39.5	BOH Assurance of Local Appropriations	**Documentation changes**: Replaced the previous two documentation requirements with one which requires "evidence reflecting local appropriations for the health department for the most recent budget" Re-wrote interpretation guidance for clarity and to reflect new documentation requirements
40.1	BOH Communication on Public Health Issues	Updated interpretation guidance for clarity
40.2	BOH Support of Public Health Laws and Rules	Updated interpretation guidance for clarity
41.1	BOH Efforts for Community Input	Updated interpretation guidance for clarity

Activity	Topic of Activity Title	Description of Change
41.2	BOH Partnership-Building Efforts	Removed "It may be jointly signed by the health director." from the interpretation guidance
41.3	BOH Efforts to Foster Coordination of Resources	**Documentation changes**: Removed the requirement for two examples Updated interpretation guidance for clarity and to reflect new documentation requirements
Appendices		Removed Attachments 1-3 and replaced with Appendix A: Activities with Specific Date Requirements to reflect changes throughout the HDSAI Interpretation Document