



Accreditation Board Meeting Minutes

September 23, 2022

9:30-11:30 a.m.

Zoom

Board Members Present:

Ms. Teresa Ellen, Chair
Anna Schenck
Karen Powell
Dr. Rhonda Stephens
Kevin Austin
Jerry Parks
Mr. David Stanley
Ms. Virginia Niehaus
Dr. Saini Raj Kundapati
Dr. Benjamin W. Tillett
Barbara Beatty
Dr. Susan Haynes Little
Calvert Jeffers

Board Members Absent:

Bertadean Baker
Fleming El-Amin
John Rouse

Staff Present:

Amy Belflower Thomas
Margaret Benson Nemitz
Faith McHale

Guests Present:

none

Welcome

Board Chair Teresa Ellen introduced approval of the minutes as the first agenda item. Staff Member Margaret Benson Nemitz walked through revisions proposed by Board Member Virginia Niehaus for language clarification.

Chair Ellen entertained a motion to approve the June 2022 minutes with suggested revisions. Board Member David Stanley made a motion to approve. Board Member Dr. Benjamin W. Tillett seconded the motion. The motion passed unanimously.

Chair Ellen introduced the next agenda item as an update from the Conditional/Unaccredited Process Ad-Hoc Committee presented by Board Member Karen Powell; however, since Board Member Powell was having technical difficulties, Administrator Amy Belflower Thomas presented the update in her place.

Update from the Conditional/Unaccredited Process Ad-Hoc Committee

Administrator Belflower Thomas thanked the committee for their work and noted the participation of an AAC Advisory Council representative on the committee. Administrator Belflower Thomas explained that the committee had a mission of looking at the process of conditional and unaccredited recommendations and adjudication by the Board as well as making sure that these processes are clear within the Board's operational guidelines. The committee did some process mapping of past occurrences and compared those to the operational guidelines and legislation. The committee also looked at the appeal processes. The committee worked to clarify the process around grounds for appeals, using Pamlico's past appeal about their status as an example. Administrator Belflower Thomas also noted that there is also a process where a health department can respond to their report and do a quasi-appeal that way. The committee determined the process needed to be clearer than this, therefore, they are proposing to narrow the grounds for appeal and create one, streamlined appeals process. Administrator Belflower Thomas explained that she hoped the committee could solidify these plans at their meeting the following week and then these recommendations would be referred to the Policy and Procedures Committee meeting in October. She noted that this is all that is required to make these changes to the process, as everything the Board will be voting on is consistent with legislation and rules. She hopes that a motion from the committee will come to the Board in November.

Administrator Belflower Thomas mentioned one suggestion from the Ad-Hoc Committee is to turn the standing Appeals committee into an Ad-Hoc Committee. This aligns with PHAB's approach to appeals. This change would leave the Board with only two standing committees. The Ad Hoc Committee discussed the possibility of turning that third committee, which was previously the standing Appeals committee, into a standing Strategic Planning or Strategic Directions committee. She asked the Board to consider this change in structure. This would require a change in the operational guidelines and would require a vote during the Board meeting in November.

Board Member Niehaus shared that she's enjoyed being on the Ad-Hoc Committee. She asked if the committee would be pulling together some formal recommendations for the November Board meeting. Administrator Belflower Thomas explained that the committee would make their changes to the Board's operational guidelines, which would then go to the Policies and Procedures committee in October before going to the full Board in November.

Board member Niehaus commented that if the purpose of the current standing appeals committee is changed to a strategic planning/directions committee, it will be important to revisit committee membership. Administrator Belflower Thomas agreed and explained that this is why she is pushing this decision about the committees now instead of waiting, but that there would be more discussion during the next item on the agenda.

Chair Ellen asked if there would be any further discussion. She then made a motion to create an Ad-Hoc Appeals Committee and convert the existing standing Appeals Committee to a Strategic Planning Committee. Board Member Barbara Beatty made the motion. Board Member Dr. Susan Haynes Little seconded the motion. The motion passed unanimously.

Board Member Niehaus had a question about when these changes to the appeal process would go into effect. Administrator Belflower Thomas clarified that the changes would go into effect January 1, 2023.

Business Updates

Chair Ellen invited Administrator Belflower Thomas to share an update on the next agenda item, Business Updates. Administrator Belflower Thomas explained that it's the time of year to go through Board member nominations. This information was included in the Board meeting packet. For the Board of Health members, the Association of North Carolina Boards of Health has sent in a nomination for the vacant position that once belonged to Dr. Connette McMahon. Their nomination is for Dr. Mollie Glenn. Administrator Belflower Thomas detailed Dr. Glenn's experience, explaining that she has been with Bladen County's Board of Health since 2009 and has served as the chairperson of the Consolidated Health and Human Services Advisory Committee since 2013. She has accreditation experience and is an optometrist. It was a unanimous nomination and will be sent up to the Secretary's office for confirmation. In the meantime, Dr. Glenn will be sent a save the date for the November Board meeting.

Next, Administrator Belflower Thomas explained that Dr. Tillet has one more term in which he can serve and asked him to consider serving a third term beginning in January 2023. Administrator Belflower Thomas explained that she was bringing these expirations on terms to everyone's attention and asked that Board members let her know in the coming weeks if they are willing to serve another term. Board Member Powell was filling out a term which expires in December, and Administrator Belflower Thomas explained that Board Member Powell can serve another term and invited her to do so. Administrator Belflower Thomas explained that Board Member Bertadean Baker is up for her third term as well and that she hoped she would continue serving another term. Board Member Beatty is finishing her last term on the Board in December, and Administrator Belflower Thomas explained that the Board would celebrate Board Member Beatty's service during the November Board meeting. Administrator Belflower Thomas explained that Board Member Jerry Parks has one more term that he can serve and Board Member Anna Schenk can serve two more terms.

Dr. Tillett and Board Member Powell commented in the chat that they would like to stay on for an additional term and Administrator Belflower Thomas verbally acknowledged and celebrated this during the meeting.

Administrator Belflower Thomas invited Chair Ellen to address her seat as Chair of the Board. Chair Ellen explained that she is retiring January 1, 2023 as the Health Director of Wilson County and will also be resigning from the Board. As she's in retirement, she would like to help with accreditation site visits. Chair Ellen's last meeting will be the November Board meeting. Administrator Belflower Thomas congratulated Chair Ellen. The Board will be seeking a nomination from the Health Directors Association for Chair Ellen's seat. Administrator Belflower Thomas explained that the Board also needs to consider a new Chair. Administrator Belflower Thomas reminded the Board that Board Member Parks is Co-Chair and the Board will need to appoint and vote on a new Chair during the November Board meeting. Administrator Belflower Thomas explained that after the vote, this decision will go to the Secretary's office for approval. Administrator Belflower Thomas said she hoped any interested Board members would volunteer themselves, and if they are interested to contact Chair Ellen as she can share what the commitment is like.

Board Member Niehaus asked about the process for determining a new Chair. Administrator Belflower Thomas confirmed that the Board will nominate a new Chair and then that nomination will be sent to the Secretary of NCDHHS for approval.

Administrator Belflower Thomas shifted the conversation to a discussion about Board committees, noting again that the Appeals Committee will switch to a Strategic Planning Committee. She also noted that the Board's operational guidelines have language about who sits on committees. She noted that the former Appeals Committee, which will remain in place until December 31, 2022, must have one Board of County Commissioner represented, one Board of Health Commissioner, and three others. Administrator Belflower Thomas noted that these are current requirements, but the Board can change these if they would like to. In the past when a Board member's term was over, the person who filled their position on the Board would automatically fulfill that former Board member's position on committees. She noted the challenge with this is that Board members are not given an opportunity to think about which committees they would like to serve on. Administrator Belflower Thomas gave the opportunity for Board members to express if they wanted to switch out of their placement on certain committees, or if anyone wanted to sit on the Strategic Planning Committee.

Administrator Belflower Thomas proceeded to explain the purpose of each committee. She explained that the Standards and Evidence Committee makes changes to the HDSA and most years don't meet very often, usually in October of every year. The committee will be a little more involved next year because of changes that are being made. Administrator Belflower Thomas then explained the purpose of the Policies and Procedures Committee, explaining that this committee looks at the operational guidelines, specifically looking in depth at any changes being made to those and offering approval.

Board Member Kevin Austin noted that the Board would be down two Board of County commissioners come December, noting that Board Member Beatty's term is ending, and that Board Member Fleming El-Amin has lost in his primary election. Board Member Austin suggested the Board may want to begin working on filling these seats. Board Member Beatty volunteered to check if there are any commissioners in the area who would be interested in replacing her seat. Administrator Belflower Thomas explained that while they do ask the association for nominees, having current Board members doing some recruiting of nominees is helpful. Board Member Austin noted that he was willing to fill any seats needed on those committees, and for Administrator Belflower Thomas to keep that in mind. Administrator Belflower Thomas asked that if anyone wants to move to a different committee, to let the Accreditation Team know. If they don't hear from someone, they will keep those Board Members where they are.

Next, Administrator Belflower Thomas provided an update from the last meeting about the application for the CDC infrastructure monies. She noted that much has changed since the July meeting. First, they were going to go after funding themselves, but then learned that the CDC would award very few of the Component B or nationwide TA providers, so they reasoned that the focus on accreditation was too narrow, and their application wouldn't be too competitive. They decided to reach out to partners and worked closely with PHAB and who did agree to be a TA provider. They also reached out to the National Network of Public Health Institutes, which is a kind of mother organization to NCIPH, and they also agreed to put in a Component B and talked with the group about working together in the future if awarded the CDC monies. Administrator Belflower Thomas explained that they also worked with DPH because the state got the Component A funds which were non-competitive. They worked closely with Beth Lovette and others about funding through their application, standing up a center to support small and mid-sized local health

departments, achieving PHAB accreditation, and using North Carolina counties as a pilot, deferring their costs, and moving them toward PHAB. Ultimately, the budget got too tight in DPH's application and there was concern that even though they had gotten approval with the Health Directors Association in April, some things had changed and there were questions whether there was broad health director support of such a program. Ultimately, it wasn't accepted. Administrator Belflower Thomas noted that they tried everything they could, and presented multiple proposals, doing everything in the program's power to move this forward. Administrator Belflower Thomas shared that she believed it was a large, missed opportunity, as these opportunities don't happen often. Administrator Belflower Thomas noted that though the outcome was disappointing, they will continue to look for opportunities to continue this work to set up a small to mid-size health department center for health departments across the nation. She noted that as they pursue this they don't want to weaken what North Carolina is doing currently with NCLHDA, explaining that she is not willing to do anything that would take away any supports for North Carolina health departments.

Board Member Anna Schenck asked about the status of the application, if PHAB had made a decision and if the project was in their proposals. Administrator Belflower Thomas clarified that notifications are in mid-November and that PHAB said they would work with NCLHDA, to involve the program in their umbrella of services as a way to start getting funding for the program. PHAB would not pay fees for health departments directly but would incorporate the program into the greater piece to help with getting funding. Administrator Belflower Thomas noted that these discussions are still in process and is waiting to see who gets awarded.

Administrator Belflower Thomas then offered an update on site visits. There have been seven site visits so far. The staff team has heard trepidation from health departments about getting back into accreditation, especially after COVID, but Administrator Belflower Thomas was excited to share that the seven local health departments have worked well with the partially remote site visits, and all seven have been recommended for reaccreditation with honors.

Upcoming Board Logistics

Administrator Belflower Thomas shifted the conversation to the next agenda item, Upcoming Board Logistics. She reminded the Board about the upcoming Board meeting on November 18, 2022 which will be in hybrid format, both in the Cardinal Room at DPH and virtually on Zoom. Administrator Belflower Thomas noted that the team would love to see Board members there in person, if possible. She reminded Board members that they can be reimbursed for mileage and if they need to stay overnight in a hotel. Administrator Belflower Thomas noted that there will be lunch and some breakfast snacks provided during the meeting. She confirmed that Board members could also attend via Zoom.

Administrator Belflower Thomas noted that the Board needed to look at scheduling the May 2023 Board meeting. She proposed Friday, May 19, 2023 because the Health Director meeting is on Thursday, May 18 and the Board usually tries to make these meetings close to each other to save the Health directors any extra travel. Administrator Belflower Thomas opened up discussion around this date. No Board members voiced any issues with the date and the decision was made to move forward with the May 19 Board meeting date.

Finally, Administrator Belflower Thomas showed the Board the most recent Annual Survey video. She explained that the purpose of the Annual Report is to be transparent with all stakeholders across the state

about what the program is doing. They have started creating videos over the last few years so that health directors can easily share with their staff. The video will be posted to the NCLHDA website next Friday and will be promoted to AACs and Health directors the first week of October. The team will also send out the link to the Board so they can share with their stakeholders as well.

Board Member Schenck noted that the verbiage that just over half of health departments were satisfied or very satisfied with NCLHDA was distressing to hear. She asked for Administrator Belflower Thomas to speak to that and if there's a sense of what's going on. Administrator Belflower Thomas shared that the data shared in the video is just a snippet, and that all the data points are available online. She explained that there are other data points, for example, regarding communication with program staff, which are much stronger, noting that it's important to take all the data points together. Administrator Belflower Thomas noted that she was not surprised by the trend, as the ratings have gone down the past couple years during COVID, perhaps reflecting that Local Health Departments may not find as much value in accreditation in the midst of a pandemic. She noted that PHAB, like NCLHDA, also struggles with conveying the value of accreditation. She also noted that there has been a lot of changes in staffing, at least 50% of AACs have turned over in the past 3 years, and there are also many new health directors in the last three years who have never gone through the program and don't know much about it. The team knows this and it's why they have fast-forwarded the Phase 3 process in order to streamline the accreditation process, get rid of unnecessary paperwork, and provide better value. Administrator Belflower Thomas invited Staff Member Benson Nemitz to speak on the trends in the data.

Staff Member Benson Nemitz acknowledged that the trend has gone down slightly this year, noting that this is largely among the health directors, and the team has known that we have less support from some of the health directors. Thirty percent of respondents this year were health directors, so that voice is carrying more weight than other voices, and the team is already aware that health directors are less supportive especially after Covid. There have been talks internally that while the team is working on responding to the feedback, it's also important to do some expectation management so health directors trust that the team is moving forward, but show the team patience and grace during a multi-year process.

Board Member Austin shared that the data presented in the video also caught his attention and proposed that there may be a more positive way to present the data. He proposed saying that 91% of respondents found the process valuable, including 19% who found it extremely valuable.

Administrator Belflower Thomas acknowledged this was a good suggestion, and noted that the team is invested in maintaining transparency. Administrator Belflower Thomas pointed out that the brevity of the video does not allow for much context for the data. She noted that the team would make that change to the video before making it public. Staff Member Benson Nemitz noted that this data point is shared each year in the Annual Survey, so it's important to include, but changing how it's phrased could be helpful. Staff Member Benson Nemitz asked for any further comments from Board members about the video.

Chair Ellen shared that she believes COVID had a lot to do with the responses from the local health directors, noting that they are stressed and tired, and gathering paperwork for site visits can seem daunting.

Administrator Belflower Thomas noted that she's interested to see the data gathered next year, once local health directors who have gone through the current site visit cycle had offered their input. She explained that there has been a lot of transition and change and which has caused a lot of trepidation about site visits,

but what she's heard from health departments who've gone through site visits so far is that they are feeling relieved and excited that they did well, and are feeling better about the process.

Board Member Stanley agreed that this data was impacted by the pandemic. Board Member Stanley explained that the activities required for accreditation are sticky and relative, as they were still getting done even through COVID. He shared that he believes that's what the latest site visits reveal; they highlight the relevancy of these activities, because if they weren't, they wouldn't have gotten done during COVID with all the trimming and prioritization that had to be done to manage through the pandemic.

Administrator Belflower Thomas agreed with Board Member Stanley's assessment. She noted that we do need to talk more about the value of the program. Administrator Belflower Thomas also noted that those local health departments who learned they had done some activities incorrectly, wouldn't have known that without the accreditation program. This is what the team would like to focus on with changing standards, always asking how to move forward with quality improvement in local health departments.

There was also some discussion about the cartoon drawings of Board members within the annual survey video. Staff Member Benson Nemitz shared that if anyone did not like their drawing, to let the team know. She noted that the cartoon drawings are meant to represent the demographics of the group. Administrator Belflower Thomas reminded the group that during the November Board meeting, Board members should wear their best clothing because there will be photos taken for the website.

Strategic Updates

Staff Member Benson Nemitz moved forward with the next agenda item, Strategic Updates. She began with an update on equity action items and noted that there is now a section on Equity in Accreditation under the Strategic Direction tab on the NCLHDA website, which includes a summary of discussions from the NACCHO-s funded focus group conversations. The team spoke with five health departments, analyzed the data, and have since released a three-page summary detailing challenges and opportunities around how accreditation is working to support health departments' work in health equity. She acknowledged this was a limited sample of five health departments but noted that there was diversity in the health department demographics. The accreditation staff also did an internal equity audit, and this process informed the equity action item list. The list is structured in two ways, the first were "quick wins," which are items that fit into actions already being done by the accreditation program, and the second were changes that will require extra resources to accomplish.

Staff Member Benson Nemitz explained what actions the team plans to take for the "quick wins." The team plans to do a better job tracking engagement across health departments, asking questions like "who is showing up to trainings, office hours, and webinars?" and "are there any disparities in who can and cannot attend?" All of this information will inform the Standards Workgroup Phase 3 vision process. The team also plans to include an "Equity Corner" within the Monthly Highlights newsletter to connect people with already existing resources. Including this information in communications was also a request from health departments. Also, aligning with current work, the team saw opportunities to collect data for some of the items they were asked to assess. Student Aaron Carpenter is helping the team to better capture data around equity and inclusion. The team also wants to create better internal systems and structures for better staff inclusion and belonging and partner with equity consultants to have some actual facilitation throughout the standards revision processes. Additionally, the team wants to develop new relationships to

bring in additional resources to health departments, connecting people to resources that already exist. This will all require intentional effort, but the team is enthusiastic to pursue these items.

Staff Member Benson Nemitz opened up discussion about these items. She noted that the team is always open to make revisions and changes to this work based on the input of Board.

Board Member Austin asked Staff Member Benson Nemitz to provide the link to the summary. She posted the link into the Zoom chat and reminded the Board members that the document was also provided in their e-packet and that the summary is available on the NCLHDA website.

Staff Member Benson Nemitz also provided an update on the Standard Workgroup Project progress. She explained that the group is using the Foundational Public Health Services as a guiding framework, while revising as needed.

Administrator Belflower Thomas reminded the group that the original accreditation standards were built upon the ten essential services of public health, which have been revised. The group considered this model, but the model that Staff Member Benson Nemitz shared has been out since 2013 and has been revised during COVID. This is the model that CDC, national organizations, and the state are all focusing on post-COVID. This model is specific to governmental public health unlike the ten essential services which are more general to public health systems. All the new funding coming from CDC is focusing on this model.

The group is reviewing each of the eight capabilities outlines in the Foundational Public Health Services. To date, the group has gone through six of the eight capabilities and are starting to think about how these capabilities can be incorporated into accreditation standards. They are currently drafting activity language and documentation requirements but are focusing primarily on activities because that is what's most timely for the rules change process. The fact sheet, which was provided in the Board meeting e-packet, outlines specific activities under each of the capabilities. They have been comparing this list with NCLHDA and PHAB accreditation activities and using the list to help draft activity language. Staff Member Benson Nemitz opened up the meeting for discussion about this update.

Dr. Haynes Little shared that she's excited about the focus change with this work, saying it will help re-focus public health accreditation in North Carolina more to what really matters. It will make the documentation and evidence more clearly defined and will make the evidence and work for accreditation more meaningful. She shared that it's fun and exciting to see this new approach.

Administrator Belflower Thomas commented what she thought Board Member John Rouse would say since he's wasn't present. She noted that the group must make sure they're cross-walking with PHAB so they can be seen as a similar and strong program and should also be thinking about national level capabilities. She shared that the group have discussed the different capacities of health departments across the state as well as changing the scoring system. Currently NCLHDA has a two-level scoring system of "met" or "not met" whereas PHAB has a three-level scoring system of "fully met," "partially met," and "not met." She shared that the group is trying to think more about quality improvement rather than checking a box and is looking at having more flexibility in interpretation to change requirements over time as health departments gain capacity and resources to address some of these foundational capabilities.

Board Member Stanley offered some feedback from his local perspective, sharing that over the last few years health departments have "taken it on the chin." He noted that it's important to take every opportunity

to educate people in why accreditation is important, and he noted that the Foundational Capabilities hits a lot of those items. He noted that at the national level even at CDC, they've looked and recognized there are gaps and need additional resources or make changes to stay relative. He suggested the accreditation program do that as well, to ensure accreditation always be relative to the people we do this for and represent. Administrator Belflower Thomas agreed with Board Member Stanley's suggestion and acknowledged that that it is important to creating the standards, how they're eventually rolled out, and in writing the HDSAI interpretation, for example changing language about intent to language about "why do we do this?" She notes that how the program conveys information is important.

Staff Member Benson Nemitz acknowledged how the program can improve at measuring gaps. She noted that these changes won't be in effect for several years, but right now the team have an opportunity to create an on-ramp for folks to get accustomed to these changes as they're being made. She noted that she's excited by the possibility of having a collective effort to move the field in the right direction and that these changes provide an opportunity to highlight a fuller breadth of the work that local health departments are already doing.

Chair Ellen asked for further comments or questions for Staff Member Benson Nemitz or Administrator Belflower Thomas. Chair Ellen also asked for any other information or comments for the good of the Board.

Board Member Austin shared that the NCACC is beginning its legislative goals process the following day. The final step in this process is during the legislative goals conference on November 16 and 17, the two days before the next NCLHDA Board meeting. There's a lot that's going to happen there and Board Member Austin asked for Administrator Belflower Thomas to think about this process and consider how much money to request for the accreditation program. They have discussed funding between \$700,000 and \$900,000, but he wanted to make sure their ask is correct. Board Member Austin shared that he will need some language before the process is finalized in November and would like for Administrator Belflower Thomas to work on that and let him know. Board Member Austin also noted that there are other partners who will be lobbying for the same thing next year, and so it's important that everyone is on the same page.

Administrator Belflower Thomas had Staff Member Benson Nemitz pull the legislative goals from the Board meeting agenda last November. The Board last year recommended some goals and legislative priorities to the Health Directors Association and County Commissioners Association. She highlighted the second legislative goal as recommended last year and how it relates to Board Member Austin's request. Last year, the Board suggested a priority of restoring original legislative funding in the amount of \$700,000 for the program to be administered and for quality improvement supports to local health departments which would help to support and enhance public health infrastructure. Administrator Belflower Thomas suggested that as a Board they could decide to push that goal forward again and she proposed that they try to get a motion for this during the present meeting. Administrator Belflower Thomas asked the Board what they thought about having the same priority number two for legislative goals, or if they wanted to propose something different. Administrator Belflower Thomas shared that in 2010 the accreditation program became an unfunded mandate and now each health department pays a fee for accreditation.

Board Member Stanley agreed with Board Member Austin and made a motion to put forward this same language or something similar so Board Member Austin would have it available to him for introduction in the process with the County Commissioners Association. He raised the question if \$700,00 is still a realistic number when looking toward the future and considering inflation.

Board Member Schenk agreed with Board Member Stanley and shared she was concerned that the amount may need to be adjusted for inflation.

Administrator Belflower Thomas shared that she has long wanted to work with area AHECs to have someone in each office able to provide accreditation TA to local health departments, but the program hasn't had the funding in the past. Right now, the accreditation program's budget is about \$276,000 a year and given changes and the strategic work that's being done, along with everyday site visit work, Administrator Belflower Thomas believes the program budget needs to be closer to \$350,000. Administrator Belflower Thomas offered this information for perspective when considering the entire budget.

Dr. Haynes Little asked if when the division of nurse consultants were providing accreditation support to local health departments if any of the budget for accreditation was given to the division.

Administrator Belflower Thomas clarified that in the past all the money came to NCIPH and the Institute administered the program. Then, the Institute gave money to DPH to do AAs with the health departments to get funding, but DPH didn't keep any of the money. Administrator Belflower Thomas then shared that she had done some calculations and if the accreditation team received a \$350,000 annual budget and every health department received \$8,000 worth of support each year, the total comes to just over \$1,000,000.

Board Member Beatty recommended asking for \$1,500,000 dollars and mentioned that the budget in the past had been over a million dollars. Administrator Belflower Thomas shared that the first year of the accreditation program was funded with \$1,250,000.

Board Member Austin recommended asking for a budget of \$1,250,000 again.

Chair Ellen entertained a motion to approve the legislative priority of asking for \$1,250,000 for funding accreditation. Board Member Stanley made a motion to approve. Board Member Beatty seconded the motion. The motion passed unanimously.

Administrator Belflower Thomas explained that Staff Member Benson Nemitz is already working on adjusting the memo for this year and that they would send the memo to Board Member Austin so he could take it up to the Association and to Chair Ellen so she could send it to the Health Directors Association and NCPHA's Advocacy Committee.

Adjourn

Chair Ellen asked if there were any additional comments or questions.

Chair Ellen thanked Administrator Belflower Thomas and Staff Member Benson Nemitz as well as the committees for their hard work. Administrator Belflower Thomas offered thanks and an introduction of Staff Member Faith McHale as the new program assistant. Staff Member Benson Nemitz explained that Staff Member Faith McHale would soon send out a calendar update for the next Board meeting in November. Staff Member Benson Nemitz also offered thanks to Staff Member Maggie Cremin and David Stone who have been working on the Phase 3 changes.

Chair Ellen entertained a motion to adjourn the meeting. Board Member Stanley made the motion and Board Member Anna Schenck seconded the motion. The motion passed unanimously and the meeting adjourned.

Next Meeting: November 18, 2022 at 9:30 a.m. – 1:30 p.m. – hybrid in person and remote

Respectfully submitted,

Amy Belflower Thomas, MHA, MSPH, CPH
Administrator | N.C. Local Health Department Accreditation Program
UNC Gillings School of Global Public Health
221-C Rosenau Hall, CB#8165
Chapel Hill, N.C. 27599-8165
919-843-3973
Amy.B.Thomas@unc.edu