



NORTH CAROLINA  

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Local Health Department  
Accreditation

# Summary of Changes to HDSEI Interpretation Document 2024

Updates effective January 1, 2024

**Note:** Please see the actual documents for the complete information. Also note that minor grammatical edits are not included in the table below

Page or Activity	Topic	Description of Change
Cover	Subtitle	<b>Remove</b> "Version 7.2" from the gray box
8	Contents	<b>Add</b> Activity 22.2 into the table of contents
17	Electronic Signatures	<b>Add a definition</b> of electronic signatures which can be used whenever signatures are required.
48	Activity 1.1	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that the NCLHD Accreditation Board will honor extensions provided by the NC Division of Public Health.
49	Activity 1.2	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that the NCLHD Accreditation Board will honor extensions provided by the NC Division of Public Health
100	Activity 7.3	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that although 2020 and 2021 complaint logs are still required, more leniency will be given for meeting timeframes of complaints in 2020 and 2021.
174	Activity 15.1	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that in 2020 and 2021, evidence can include documentation that demonstrate your planning efforts to update your strategic plan.
178	Activity 15.3	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that although annual review of policies is still required for 2020 and 2021, these years will not be selected for review.
182	Activity 15.5	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that while employees hired in 2020 and 2021 must still fulfill orientation requirements, leniency will be given in terms of meeting agency timeline.
192	Activity 16.3	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that legislative changes to training requirements will be honored when assessing evidence when health departments note the changes of training requirements in training and/or personnel records.

Page or Activity	Topic	Description of Change
246	Activity 23.2	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that any changes to training requirements by legislation or credentialing organizations will be taken into account in 2020 and 2021 when health departments note these changes in the personnel records and/or training records
256	Activity 24.3	<b>Replace</b> “the ‘Principles and Practices of Public Health Nursing’” with “an introductory course in the principles and practices of public health and public health nursing sponsored by NC DHHS Office of the Chief Public Health Nurse” to stay current with NCAC language.
256	Activity 24.3	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that leniency will be granted for training and continuing education for 2020 and 2021 as allowed by law, rule, or contractual obligation, and extensions granted in Executive Order 119 and 193 will be taken into consideration
305	Activity 30.6	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that cleaning, disinfection, and maintenance in accordance with policy is required for 2020 and 2021 but will not be selected for review
326	Activity 31.4	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that while position descriptions must be reviewed during 2020 and 2021, these years will not be selected for review.
328	Activity 31.5	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that while performance appraisals are expected to be conducted in 2020 and 2021, this year will not be selected for review
351-352	Activity 33.5	The documentation and guidance <b>incorporate language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarify that documentation of review of service costs and fees will not be required for calendar years 2020 and 2021.
378	Activity 36.3	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which clarifies that if planned training was not able to be conducted in 2020 and/or 2021, a memo should be provided with an updated timeline.
395	Activity 38.1	The guidance <b>incorporates language from the Retrospective HDSA Interpretation Document 2020-2021</b> which specifies that only one board of health report is required for 2020 and 2021, unlike the two required for all other years. Additionally, the format of the report in 2020 and 2021 does not have to be typical annual report format.

Page or Activity	Topic	Description of Change
397	Activity 38.2	The documentation and guidance <b>incorporate language from the Retrospective HDSAI Interpretation Document 2020-2021</b> which clarify that evidence of review of CHA data and citizen input will not be required for calendar years 2020 and 2021.
430	Appendix A	Corrected typo of "Health"