2024 NCLHD Accreditation

Annual Update Webinar



NORTH CAROLINA

Local Health Department Accreditation



GILLINGS SCHOOL OF GLOBAL PUBLIC HEALTH North Carolina Institute for Public Health



Thank you for being here!



Webinar Logistics

For those live:

• Pose questions or comments via the chat box during the presentation

For those viewing as an archive:

• Email <u>NCLHDaccreditation@unc.edu</u> with any questions

Agenda



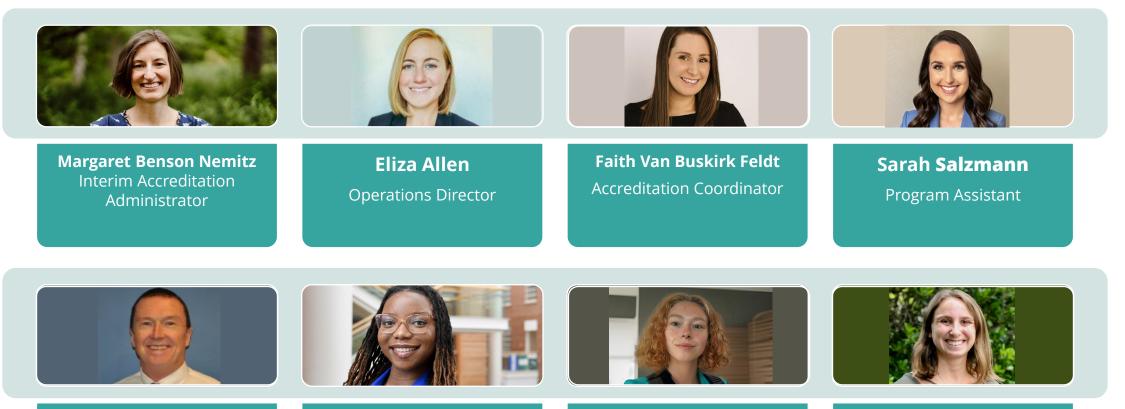
Welcome & Review

2024 Document Updates

Leadership & Strategy Updates

Resources & Initiatives

NCIPH Accreditation Team



David Stone Phase 3 Coordinator **Ariana Frazier** GRA – Partner Coordinator **Bridget Nelson** GRA – Infrastructure Analyst

5

Rebecca Ainis

GRA – Rules Analyst

2023: we did it!

ACCREDITATION 101: NEW AAC TRAINING

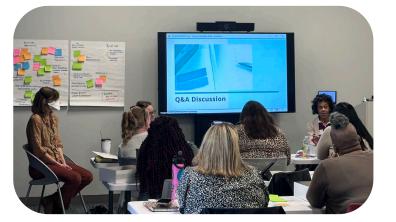
<u>April 18 @ 10 a.m. – 3:00 p.m.</u> \$25 fee; registration open now!





Feedback Opportunity on Proposed NCLHDA Standards & Activities

Public Comment open until May 31 go.unc.edu/NCLHDA-comment







Grab a coffee and chat with the NCLHDA team about HDSAI interpretation, dashboard questions, and all things accreditation!

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REVIEW OF 2023 SITE VISITS

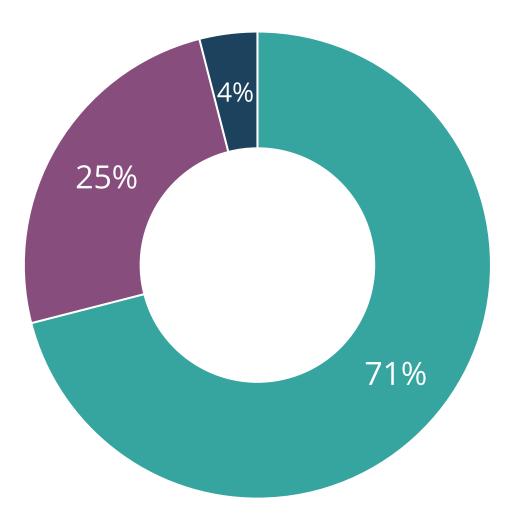
Site Visits in 2023

Reaccreditation Status, 2023 Site Visits (n=24)

Reaccreditated with Honors (17)

Reaccredited (6)

Conditional Accreditation (1)



Top Activities Missed in 2023

#	Activity Title	# Missed
24.3	Staff Orientation and Continuing Education	7
26.1	Non-Discrimination Policy	4
5.1	24/7 Reporting System	3
26.2	Management Team Recruitment and Retention Policy	3
30.6	Cleaning/Disinfection/Maintenance of Equipment	3
31.4	Position Descriptions	3
33.5	Cost of Services in Setting Fees	3
36.2	BOH New Member Training	3



2024 UPDATED DOCUMENTS

Annually Updated Documents



Site Visit Schedule

https://nclhdaccreditation.unc.edu/ process/schedule/

Accreditation Cycle Schedule



Reaccreditation Year	2024		20	2025 2		26	2027	
90-Day Notification	8.1.23	3.1.24	8.1.24	3.1.25	8.1.25	3.1.26	8.1.26	3.1.27
Program Letter Due	9.15.23	4.15.24	9.15.24	4.15.25	9.15.25	4.15.26	9.15.26	4.15.27
HDSAI Due	11.1.23	6.1.24	11.1.24	6.1.25	11.1.25	6.1.26	11.1.26	6.1.27
Site Visit	Winter 2024	Fall 2024	Winter 2025	Fall 2025	Winter 2026	Fall 2026	Winter 2027	Fall 2027
Accreditation Expires	5.18.24	11.16.24	5.10.25	11.22.25	5.8.26	11.18.26	5.19.27	11.17.27
	 Caswell Forsyth Madison Moore Northampton Onslow Randolph Transylvania Wayne 	 Cherokee Foothills District Greene Iredell Johnston Union Yancey* (Conditional expiration: 11.18.24) 	 Albemarle District Bladen Columbus Gaston Graham Guilford Jackson Mecklenburg Montgomery Pitt Robeson Rockingham Sampson Wilkes 	 Alamance Edgecombe Halifax Richmond Polk Surry Swain Wake Warren Nash* (Conditional expiration: 11.17.25) 	 Clay Duplin Franklin Haywood Lee Lincoln Person Rowan Scotland Stokes Wilson 	 Alexander Buncombe Carteret Chatham Davidson Henderson Martin Tyrrell Washington District New Hanover Pamlico Pender Toe River District Yadkin Yancey* 	 Appalachian District Beaufort Brunswick Burke Cabarrus Caldwell Cleveland Cumberland Dare Davie Durham Hoke Hyde Jones Orange 	 Anson Catawba Craven Granville Vance District Harnett Lenoir Macon Nash* Stanly

On ebruary 19, 2021, the NCLHD Accreditation Board voted to extend all accreditation cycles twelve months in accordance with Executive Order 193, Section 3(C) vi_uthorizy granted by the NCDHHS Secretary in response to the COVID-19 pandemic.

The cycles above reflect this extension. If you have any questions about the assessment cycle, please email NCLHDaccreditation@unc.edu

sterisked health departments are conditionally accredited. Conditionally accredited health departments must resubmit evidence before the conditional ration date, and also must remain in their typical accreditation cycle schedule. See the NCLHDA Process Operational Guidelines for more information.

Boards of Health Resources

https://nclhdaccreditation.unc.edu/ updates/shared-resources/

Roles and Responsibilities of Boards of Health

Related to North Carolina Local Health Department Accreditation (NCLHDA)



NORTH CAROLINA Local Health Department Accreditation

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Updated December 8, 2023

Process Operational Guidelines

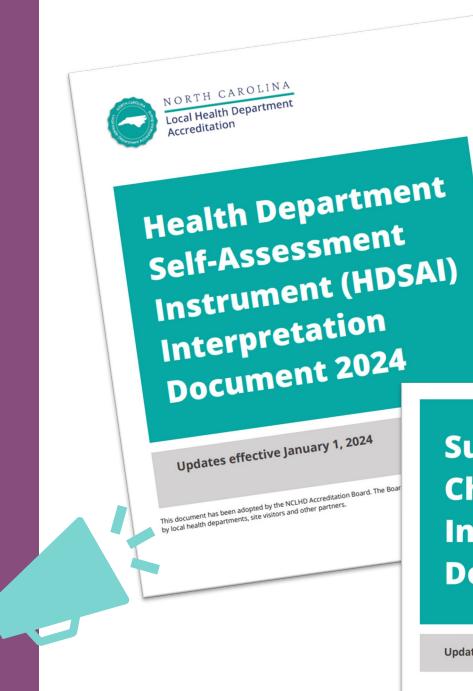
https://nclhdaccreditation.unc.edu/ process/documents/

PageTopicChangep. 10Complaints Against an Accredited Health DepartmentUpdated role of Board in reviewing complaints and simplified the definition of a complaint, consistent with Appendix 911/2/23p.33Appendix 9Updated definition of complaint to contact the Board through an online form11/2/23p.33Appendix 9Added option for complainant to contact the Board through an online form11/2/23p.33Appendix 9Added language on responding to complaints that are submitted but are determined to not be related to accreditation Standards, Benchmarks, and/or Activities11/2/23o.34Aopendix 9Removed reference of confidentiality, consistent with FOIA11/2/231Appendix 9Added a request for response within 15 business days11/2/23p.34Appendix 9Retitled section header to clarify board actions consistent with options outlined in board actions 2.a-c11/2/23			Pro	CLHDA Credita Deess tional Guidel	ines
Against an Accredited Health Departmentand simplified the definition of a complaint, consistent with Appendix 9p.33Appendix 9Updated definition of complaint11/2/23MBNp.33Appendix 9Added option for complainant to contact the Board through an online form11/2/23MBNp.33- 34Appendix 9Added language on responding to complaints that are submitted but are determined to not be related to accreditation Standards, Benchmarks, and/or Activities11/2/23MBN0.3Aopendix 9Removed reference of confidentiality, consistent with FOIA11/2/23MBN1Appendix 9Added a request for response within 15 business 	Page	Торіс	Change	Noverni Date	ber 17, 2023
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consistent with options outlined in board actions	1	Appendix 9		11/2/23	MBN
	p.34	Appendix 9	consistent with options outlined in board actions	11/2/23	MBN



HDSAI Interpretation Document 2024

https://nclhdaccreditation.unc.edu/proce ss/documents/#hdsai



Summary of Changes to HDSAI Interpretation Document 2024

Updates effective January 1, 2024

HDSAI Interpretation Document 2024

 ✓ Defines electronic signatures

Incorporates the retrospective 2020-2021 edits directly into the document!

What this means

- ✓ Streamlined interpretation
- ✓ "New" HDSAI option requires just ONE document
- ✓ Simplified HDSAI options for Health Departments

✓ COVID exceptions for health departments stay the same!

Example: Activity 1.2

Activity 1.2

State of the County's Health Report

STANDARD BENCHMARK

1: A local health department shall conduct and disseminate results of regular community health assessments.

FUNCTION Assessment

Essential Services

Agency Core Functions and

ACTIVITY

The local health department shall update the community health assessment with an interim "State of the County's Health" report (or equivalent) annually. The report shall demonstrate that the local health department is tracking priority issues identified in the community health assessment, identifying emerging issues and shall identify any new initiatives.

REQUIRED DOCUMENTATION

- A. Since the previous site visit, copies of each annual SOTCH report produced AND
- B. Letters from NCDPH stating each SOTCH meets content requirements described above AND
- C. If applicable, a letter from NCDPH stating that CAP(s) have been accepted

INTERPRETATION

Intent

The intent of this activity is to show how the agency is continuing to use the data of the CHA in its work, and as a resource for the community on this work. The State of the County's Health (SOTCH) report also will use any data/statistics that the LHD wishes to report and will include new programs that may have been implemented by the LHD. For this activity, the department is required to update the community health assessment using a SOTCH report that is produced annually. Updating the CHA and informing the community of this resource encourages community engagement, accountability and approval to ensure that the community members feel heard and valued.

Guidance

This activity is required by NCDPH by Consolidated Agreement. NCDPH has requirements for the SOTCH Report. The department must provide copies of all annual SOTCH reports produced since the previous site visit. The department must also provide the letter of receipt from NCDPH and any CAPs for each of the SOTCH reports that were submitted. There is not a required SOTCH report for the same year that a Community Health Assessment report is completed.

<u>Notes for 2020-2021 evidence</u>: While still required in 2020 and 2021 (if a CHA was not conducted in that year), SOTCH report extensions within the year due granted by the Director of Community Health Assessment at NCDPH will be honored as will submission of web-based, one-page SOTCH reports using a template provided by NCDPH that addresses the three requirements stated in the Activity language (tracking priority issues from CHA, identifying emerging issues, and identifying new initiatives.)

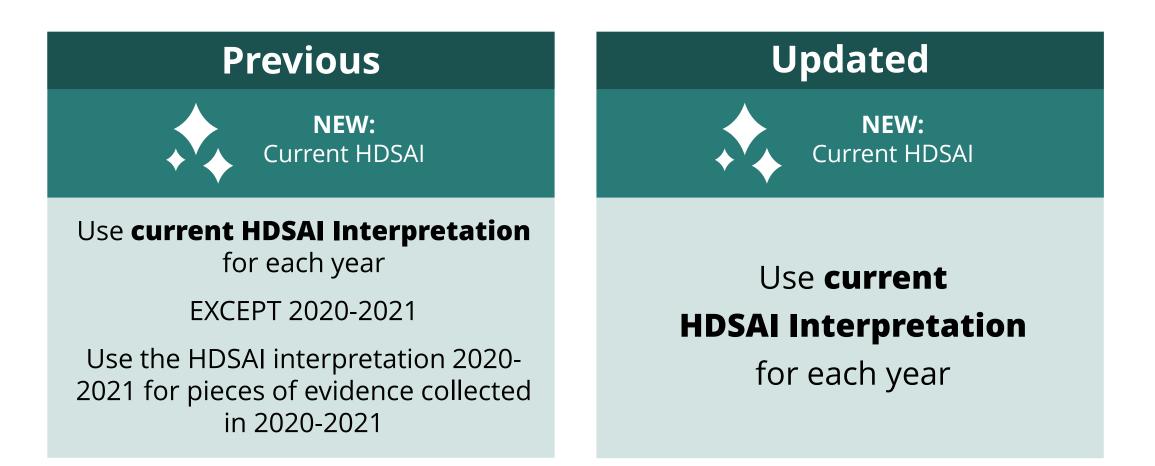
HDSAI Interpretation Document 2024



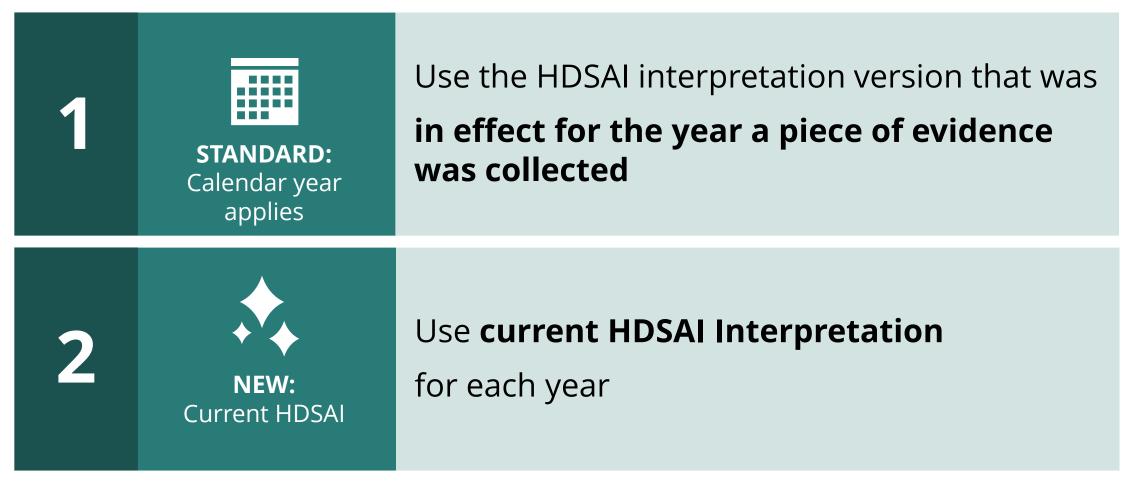
Activities with <u>"Notes for 2020-</u> <u>2021 Evidence"</u>

- 1.1 Community Health Assessment
- 1.2 State of the County's Health Report
- 7.3 Environmental Health Complaints/Referrals
- 15.1 Agency Strategic Plan
- 15.3 Policy Review and Revision
- 15.5 Staff Orientation on Policies and Procedures
- 16.3 Environmental Health Legal Training
- 23.2 Certified and Licensed Staff
- 24.3 Staff Orientation and Continuing Education
- 30.6 Cleaning/Disinfection/Maintenance of Equipment
- 31.4 Position Descriptions
- 31.5 Performance Appraisal System
- 33.5 Cost of Services in Setting Fees
- 36.3 BOH Ongoing Member Training
- 38.1 BOH Review of Community Health Reports
- 38.2 BOH Review of Health Data and Citizen Input

Simplified "New" HDSAI Option



Updated HDSAI Interpretation Options



Bonus Updates!

Accreditation Status by LHD

https://nclhdaccreditation.unc.edu/ updates/shared-resources/

Home Calendar - About the NCI	HDA Program - Accreditation Process - L	.HD Training 👻 Updates &	Resources - Program	Data 🗸
Home / Program Data / Accreditation Status by	/ Health Department			
Program Data	Accreditation Statu	us by Health	Departmen	t
Accreditation Status by Health Department	The table below lists the current accredi filter the table by health department nan			
Data Archives	Explore the Accreditation Cycle Schedul	<u>e</u> for more details about u	pcoming accreditation c	ycle dates.
Site Visit Data Viz	Show 30 - entries		Search:	
Annual Reports	Health Department Name	Accreditation \$ Status	Accreditation Adjudication Date	♦AccreditationExpiration
Conference Presentations	Anson County Health Department	Reaccredited with Honors	2023 - November	2027 - November
Accreditation Evaluation and Stakeholder Reports	Catawba County Public Health	Reaccredited with Honors	2023 - November	2027 - November
Publications Annual Survey Results	Craven County Health Department	Reaccredited with Honors	2023 - November	2027 - November
	Granville Vance Public Health	Reaccredited	2023 - November	2027 - November
	Harnett County Health Department	Reaccredited with Honors	2023 - November	2027 - November
	Lenoir County Health Department	Reaccredited with Honors	2023 - November	2027 - November
	Macon County Public Health	Reaccredited	2023 - November	2027 - Novembe

Improving the Good Faith Effort Check

Process to Date

- Check supplemental materials
- Randomly review 10 activities for documentation & narrative
- Send template email

Planned updates

- Clarify expectations
- Use VMSG reports to give specific and comprehensive feedback
- Update and personalize email templates



What questions do you have about the 2024 updated materials?



COFFEE BREAK – see you at 10:25!



NCLHDA LEADERSHIP UPDATES

Accreditation is a Group Effort!



NCLHD Accreditation Board Transitions



Sad Goodbyes

- Dr. Saini Raj Kundapati, BOH
- Rhonda Stephens, DPH
- John Rouse, Health Director

Warm Welcomes

- Kim Smith, Health Director
- Marielena Moreno-Garcia, BOH
- Dan Brummitt, Commissioner
- Malishai Woodbury, Commissioner

New Site Visitors

2022 and 2023 site visit cohorts now fully trained and completed shadowing



2024 Site Visit Team

Public Health Administration	Public Health Nursing	Environmental Health	Board of Health
Ann Absher*	Ann Absher*	Heath Cain*	Sylvia Chapman
Pam Brown	Kim Crump	Holly Haire	Tina Dixon
Heath Cain*	Teresa Ellen*	Victoria Hudson	Rebecca McLeod*
Teresa Ellen*	Deborah Herring	Angela Manning	Leah Mayo
Wes Gray	Laura Price	Betsy Meeks	Michael Rhodes*
Tommy Jarrell	Wendy Smith	Daniel Ortiz	Martha Salyers
Rebecca McLeod*	Cynthia Stitt	Michael Rhodes*	
Michael Rhodes*	Leeanne Whisnant*	Alicia Pickett	
Leeanne Whisnant*		Debra Yarbrough	

Italics: Shadowed Fall 2023

* Indicates a site visitor who can serve in multiple roles

AAC Advisory Council

	NCI Reg	LHDA ;ion	NCALHD Regions	Regional Workgroup Coordinator	AAC Advisory Council Representative
Updates and Shared Resources		Yellow	1 and 2	Kelli Buckner, Buncombe County HD	Martha Thomasson, Jackson County DPH
HDSAI Interpretation		Orange	2-4	Currently Recruiting	Currently Recruiting
NCLHDA Dashboard					
Stories from the Field		Dark Blue	3	Laken Royall, Yadkin County HSA	Emily Mayes, Surry County Health and Nutrition Center
Monthly Highlights		Light Blue	4	Bailey Caudle, Cleveland County PHC	Currently Recruiting
Resources		Green	5	Marcy Williams, Orange County Health	Department
Why Accreditation Matters for Local Public Health		Teal	6	Margaret Gibbons, Montgomery DoH	Wendy Kennon, Randolph County Public Health
Regional Workgroups		Pink	8	Currently Recruiting	Currently Recruiting
Accreditation Schedule and Contact List		Red	9	Laura Willingham, Dare County DHHS	
		Purple	10	Currently Recruiting	Currently Recruiting

New Leadership @ NCIPH





John Wiesman, DrPH, MPH Associate Dean for Practice

Amy Joy Lanou, PhD Director of NCIPH

Workgroup Representatives

Standards Workgroup

- Susan Haynes Little
- Jennifer Greene
- Ashley Stoop
- Emily Mayes
- Jo Morgan
- Victoria Hudson
- Tommy Jarrell
- Jessica Silver

Health Director Accreditation Working Group

- Quintana Stewart, health director chair
- Ashley Stoop
- David Howard
- Jane Hinson
- Jen Greene
- Jennifer McCracken
- Kathy McGaha
- Kristen Richmond-Hoover
- Mike Zelek
- Nina Oliver
- Patrick Brown
- Sarah Banks
- Scott Harrelson
- Wanda Robinson



NCLHDA STRATEGIC UPDATES

Accreditation Infrastructure

Legislation (Statutes: G.S. <u>130A-34.1</u>; <u>130A-34.4</u>)

- Requires LHDs to attain and maintain accreditation through NCLHDA Board and makes funding contingent upon accreditation
- Outlines process involving self-assessment and site visit to review EPHS, facilities and admin, staff competencies/training, governance, and fiscal management
- Requires CPH to adopt rules addressing process and LHD accreditation standards

Rules (10A NCAC Chapter 48)

- Establishes the processes required by the legislation, including reaccreditation length of 4 years
- Establishes benchmarks and activities for the standards required by statute, listing out current 41 benchmarks and 147 activities

HDSAI Interpretation Document

- Explains Accreditation Board's interpretation of rules
- Identifies evidence to be used to satisfy the activities specified in the rules
- Integrates other existing program requirements

Phase 3 Focus: 50 drafted activities

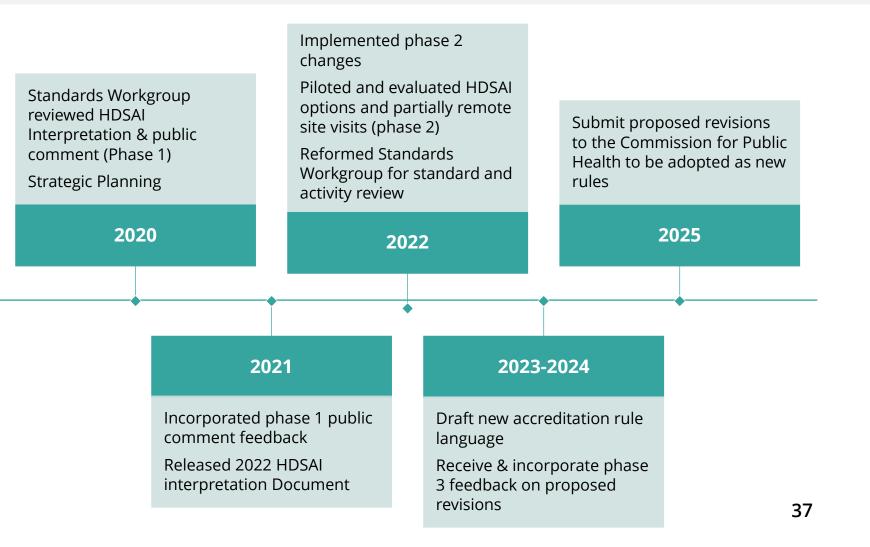
No proposed revisions currently

> Phase 1 Focus: HDSAI 2022

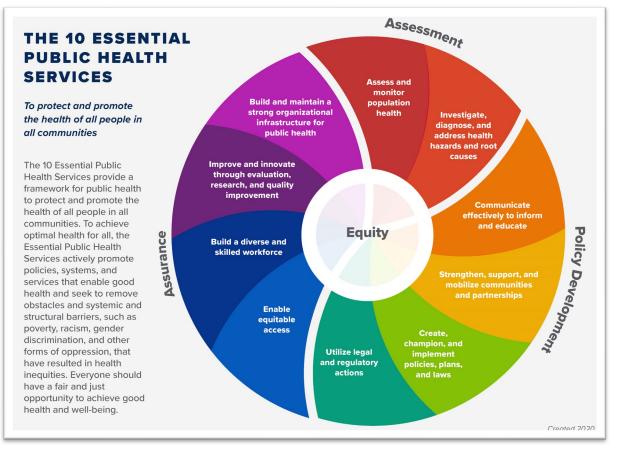
Process to Date

Multi-year revision process

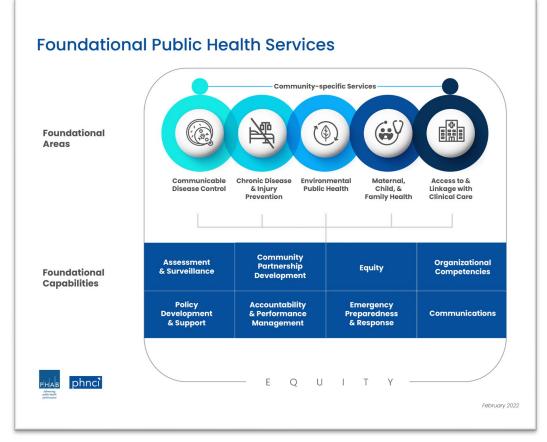
- Phase 1: Updating HDSAI Interpretation Document
- Phase 2: Evaluation
- Phase 3: Modifying rules language



Guiding Frameworks



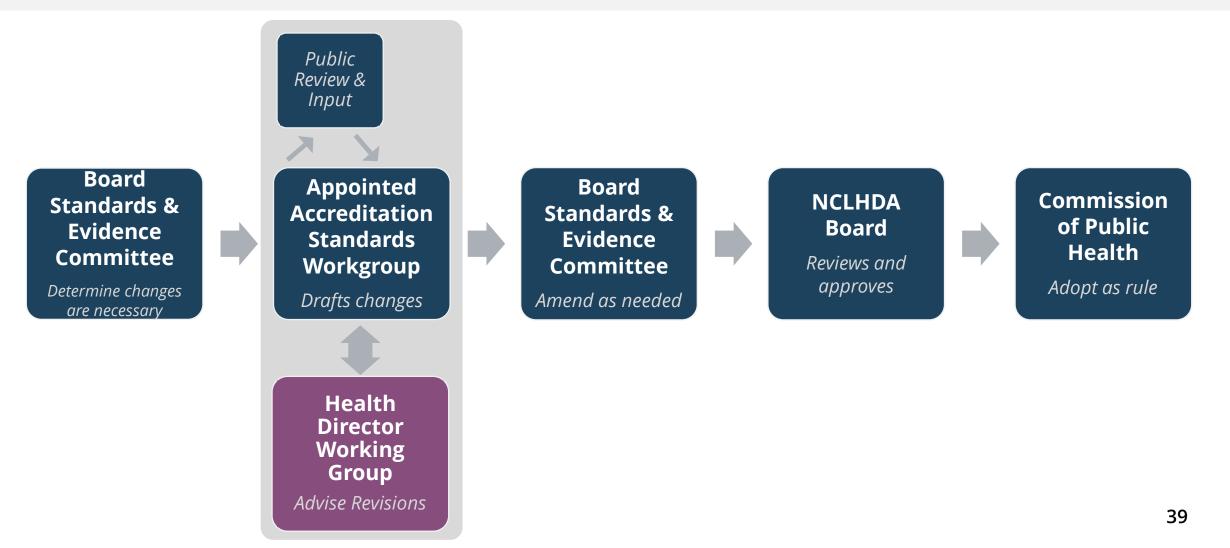
https://www.cdc.gov/publichealthgateway/publichealthservices/essentialhealthservices.html



https://phnci.org/transformation/fphs

Summary of NCLHDA Process for Revisions

Appendix 1 of Process Operational Guidelines



Informed by Past, Present, & Future Needs

- ✓ Health director feedback from 2019
- ✓ Phase 1 Public Comment feedback
- ✓ Phase 2 HDSAI 2022 implementation feedback
- ✓ Phase 3 initial public comment
- ✓ Annual survey data
- ✓ Crosswalk with FPHS and PHAB
- ✓ NCLHDA most-missed activity data

Clarity between DPH and NCLHDA roles

- Crosswalk between AAs and NCLHDA requirements
- Additional health director feedback
- Additional public comment feedback

Goals for 2024

- Health Director & Standards Working Group revise language
- Focused conversations with DPH

Spring

Summer

 Updated rule language for additional review & feedback Rule language ready to submit to Commission for Public Health

Winter

Training **Opportunities**

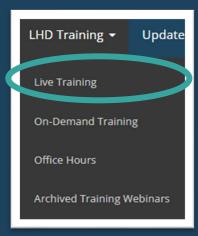


Counties





Bi-Annual Trainings



Accreditation 101: New Agency Accreditation Coordinator Training

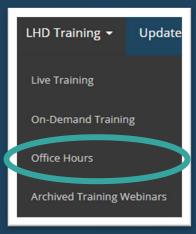
- April 23, 1-5 pm
- Virtual, registration required

NCLHDA Dashboard Overview Webinar

- April 25, 1-3 pm
- Virtual, registration required

1/23/2024

Office Hours

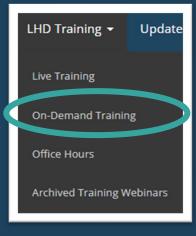




Feb 2024		
WED 7	9:00 am - 9:45 am	February Accreditation Office Hours
Mar 2024		
WED 6	9:00 am - 9:45 am	March Accreditation Office Hours
Apr 2024		
WED 10	9:00 am - 9:45 am	April Accreditation Office Hours
May 2024		
WED 1	9:00 am - 9:45 am	May Accreditation Office Hours
Jun 2024		
WED 5	9:00 am - 9:45 am	June Accreditation Office Hours



On Demand Training



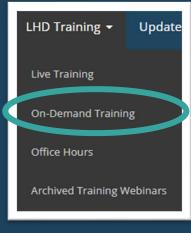


The Role of Agency Accreditation Coordinators





On Demand Training





Health Department Self-Assessment Instrument (HDSAI) Interpretation Document Tutorial



NORTH CAROLINA Local Health Department Accreditation

C 10 C NEXT >

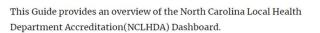


On Demand Training

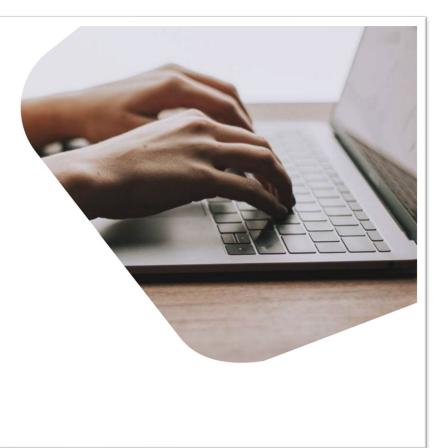
LHD Training 👻	Update
Live Training	
On-Demand Trainin	ng
Office Hours	
Archived Training V	/ebinars

NCLHD Accreditation Dashboard User Guide 2023





Select any of the topics below to get started.

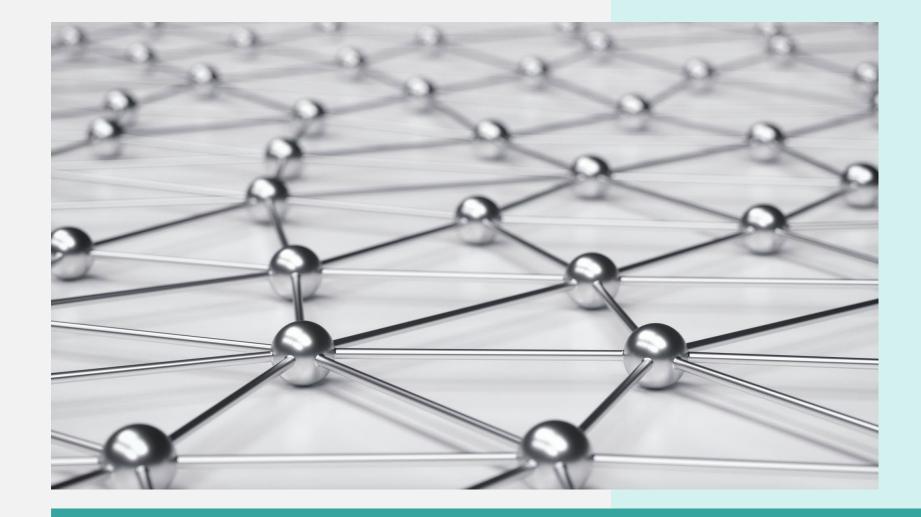


Section 1: Features for All Users

Section 2: Features for Org Admin Users

Section 3: Site Visit Review Process

Section 4: Where to Go for Help



RESOURCES AND INITIATIVES



New to Accreditation

Accreditation Process -	LHD Training 🛨	Upd	
Accreditation Process			
Accreditation Documents			
Personnel Records			
Health Department Self-Assessment Instrument (HDSAI)			
Health Department Site Visit	Preparation Materials		
Flowchart of the Accreditation	n Process		
Accreditation Cycle Schedule			
Vocabulary for the NCLHD Ac	creditation Process		
New to Accreditation?			



NORTH	CAROLINA
Local Heal	th Department
Accreditat	ion

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Home Calendar • About the NCLHDA Program • Accreditation Process • LHD Training • Updates & Resources • Program Data •

Home / Accreditation Process / New to Accreditation?

Accreditation Process	New to Accreditation?
Accreditation Documents	Welcome to the North Carolina Local Health Department Accreditation Program. This website contains a wealth of
Personnel Records	resources to support the NCLHD Accreditation process. This guide helps you know where to start!
Flowchart of the Accreditation Process	Get Plugged In 1. Check and make sure your agency's <u>contact information</u> is current
Vocabulary for the NCLHD Accreditation Process	Make changes as needed! 2. Sign up for Monthly Highlights, our newsletter where we share program updates and resources.
Accreditation Cycle Schedule	Email
New to Accreditation?	First Name
	Last Name
	Submit

Monthly Highlights

Updates and Shared Resources HDSAI Interpretation 2022 NCLHDA Dashboard Stories from the Field Monthly Highlights Resources Why Accreditation Matters for Local Public Health Regional Workgroups

AAC Contact List

Monthly Highlights

Sign up to receive Monthly Highlight newsletters in your inbox on the first Wednesday of each month and explore previous editions online.

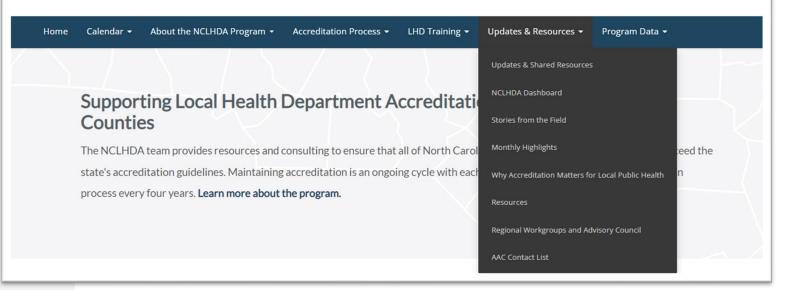
ICLHDA Program Monthly	/ Highlights January 2023 the successful Fall 2022 site visit cycle under our belt, we welcome 2023 with excitement as we continue to adapt and evolve
ICLHDA Program Monthly	r Highlights January 2023
	Submit
Last Hume	
Last Name	
First Name	
Email	

Updates & Resources



NORTH CAROLINA

Local Health Department Accreditation



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Search this site...

1/23/2024

Communication Tools



Why Accreditation Matters for Local Public Health

The NCLHD Accreditation Team is preparing a series of communication tools to help Agency Accreditation Staff inform their colleagues and partners about the accreditation process and its value.

These tools use a rocket launchpad analogy for the accreditation process.



Public health partnership builds a launchpad for thriving communities.

Local health departments and their partnerships launch and steer communities towards goals – whether those goals address quality improvement, health equity, social determinants of health, or other community priorities.



Local health department accreditation helps ensure that our public health launches are successful.

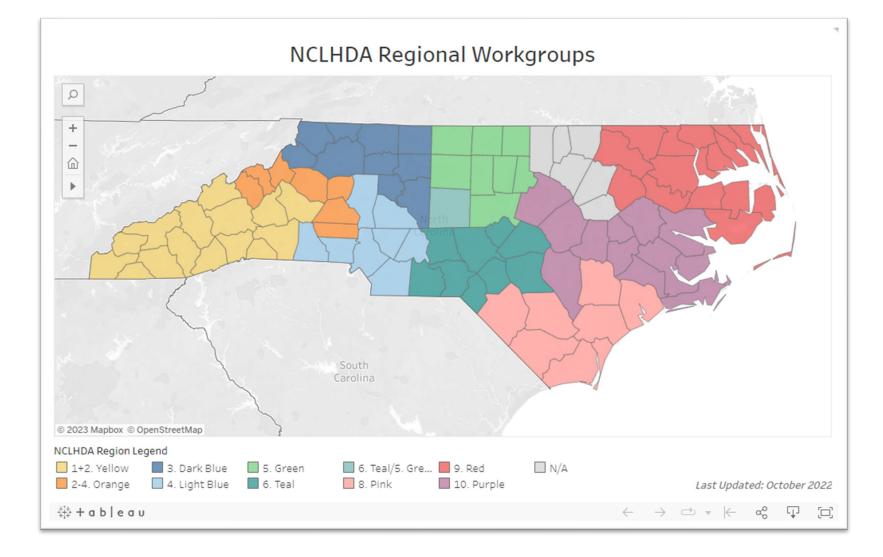
Accreditation provides a structure to assess, maintain, and advance local health departments so they can effectively work towards their goals.

Using the launchpad analogy, we have prepared materials that align with four phases of accreditation: launchpad maintenance, material review, systems check, and ready for take-off!



Regional Workgroups

Updates and Shared Resources HDSAI Interpretation 2022 NCLHDA Dashboard Stories from the Field Monthly Highlights Resources Why Accreditation Matters for Local Public Health Regional Workgroups AAC Contact List



1/23/2024

AAC Contact List





NORTH CAROLINA Local Health Department Accreditation

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Home 🛛 Calendar 🗸 🛛 About the NCLHDA Program 🗧 Accreditation Process 👻 LHD Training 👻 Updates & Resources 👻 Program Data 👻

Home / Agency Accreditation Coordinator (AAC) Contact List

NAME

Agency Accreditation Coordinator (AAC) Contact List

The following table provides AAC contact information for each health department. To guickly jump to a specific health department, type in the first few letters of the county or region name into the search bar below. Need to update your Accreditation team information? Use our Contact Update Form. Last Updated 12/22/2023 Show 100 - entries Search: PRIMARY SECONDARY County or PHONE PHONE E-MAIL ADDRESS \$ AAC ٠ ٠ NUMBER NUMBER Region

Please check that your contact information is up to date. Submit corrections on the <u>New to Accreditation page</u>

NAME(s)

Program Data



process every four years. Learn more about the program.

Data Archives

1/23/2024

Annual Survey

Program Data

Data Archives

Site Visit Data Viz

Annual Reports

Conference Presentations

Accreditation Evaluation and

Stakeholder Reports

Publications

Annual Survey Results

n,

Annual Survey Overview

The NCLHDA annual survey is administered at the end of every fiscal year to health directors, AACs, and other Accreditation team members.

This report focuses on survey data collected in May 2023, with comparison data from 2018-2022.

How to Navigate:

To move between slides, select a tab at the top or click the arrows at the top of the slide to advance.

To download slides, click the download button at the bottom right corner, select "PowerPoint," and then click the blue "download" button. Each slide focuses on a different component of the program, broken into five chapters:

- Overall Program & Process Satisfaction
- Strategic Projects
- Training & Support
- Staff & Communication
- Opportunities for Improvement & Summary

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Annual Report



2019-2020 Annual Report

2018-2019 Annual Report

2017-2018 Annual Report

2016-2017 Annual Report



Keep Updated!

- Regularly review website for updated information
- Keep an eye on email for monthly highlights
- Make sure we have up-todate contact information for agency AAC and backup AAC



If you have a question:

- 1. Review materials on website
- 2. Email us



NCLHDaccreditation@unc.edu

QUESTIONS AND DISCUSSION



Thank you.

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The North Carolina Local Health Department Accreditation Program is part of the North Carolina Institute for Public Health at the Gillings School of Global Public Health at the University of North Carolina at Chapel Hill.

